

INFORMATION NOTE ON DATA PROCESSING

Online contact

Name and contact details of the Data Controller and the representative of the Data Controller

Name of the Data Controller:	Fekete Law Office
Head office:	H-6000 Kecskemét, Korona u. 2. 4 th Floor
Correspondence address:	H-6000 Kecskemét, Korona u. 2. 4 th Floor
Telephone:	+36-76-497-600
Online availability:	www.feketeugyvediroda.hu
E-mail:	titkarsag@feketeugyvediroda.hu
Represented by:	Dr. Csaba Fekete

The purpose and legal basis of data management

The purpose of data management is to contact and liaise with you after filling in the form available in menu option www.feketeugyvediroda.hu/kapcsolat.

The legal basis for data management is your consent given under Section 6 Paragraph (1) Subsection a) of the GDPR, which is a voluntary, specific and clear indication of your will based on proper information. By accepting this information note, i.e. by ticking the checkbox on the website, you give your consent to the processing of your personal information contained in this information note. The consent may be withdrawn at any time, which withdrawal does not affect the legality of the data processing carried out on the basis of the consent prior to the withdrawal.

The scope of personal data managed

For the purposes stated above, the Data Controller manages the following personal information provided by you:

- Name
- Telephone number
- E-mail address
- The the text of the message written by you

Period of data management

We will keep the personal information you provide listed in the previous paragraph for 3 business days from the date of your contact in order to contact you. If the contact is successful and you place an assignment to one of our attorneys-at-law, we will process the data until the assignment is completed, for the purpose of communication.

In case the contact fails up to 2 times, or if, in case of a successful contact, you do not place an assignment to any attorney-at-law, the data will be deleted within 3 business days.

Personal information relating to children and third persons

Under the provisions of the GDPR, children under the age of 16 are not allowed to provide personal information unless the consent is given or authorized by the parent exercising parental control over the child.

By making your personal data available to the Data Controller, you declare that you are acting while observing the above, and that your legal capability to provide personal information is not restricted.

If you are not authorized to make your personal data available to the Data Controller on your own, you are required to obtain the prior consent of the third parties concerned (persons exercising parental authority, e.g. parent, legal representative). The Data Controller is not aware of the need for third party consent to use the service during the use and provision of the service, so you are obliged to ensure compliance with this clause, and the Data Controller is not liable in this context.

The Data Controller reserves the right to verify whether or not the appropriate legal basis or the conditions for lawful handling of the processing of personal data are in place. For example, if you are acting on behalf of a third party, the Data Controller is authorized to request your authorization and / or the appropriate data management consent of the stakeholder for the case in question.

Rights of the data subject and options for legal remedy

Your privacy rights and remedy options are detailed in the GDPR. Below you can find some of the most important provisions of GDPR about your rights and enforcement options.

If you have any comments or questions regarding this Information Note on Data Processing or the content contained therein, please feel free to contact us; the associates of the Data Controller will be ready to help you at any of the above indicated availabilities.

Right to information or access according to the GDPR

Based on this right, you are authorized to receive information from us about whether or not your personal data are being processed by the Data Controller. If such data processing is in progress, you are authorized to access and to be informed about the personal data you manage and the following information:

- the purposes of data management;
- the categories of personal data concerned;
- the recipients or categories of recipients to whom or which your personal data were disclosed or will be disclosed by the Data Controller, including in particular third country recipients or international organizations;
- the planned duration of the storage of personal data, or if this is not possible, the aspects for determining this period;
- you may also request the Data Controller to rectify, delete or restrict the processing of your personal data, and you may object to the processing of your personal data;
- You are authorized to file a complaint addressed to the Supervisory Authority;
- if the Data Controller has not received the data from you, you may request information on any available information regarding the source of the personal data;
- the automated decision-making, if your data is managed in such a way by the Data Controller, the fact of automated decision-making, including also profiling, as well as the logic applied and clear, understandable information on it, and the significance of such data management to you and the expected consequences it will have.
- If personal data are transferred to a third country, you are authorized to be informed of the compliance guarantees for the transmission.
- You may request a copy of the personal data that is the subject of the data management, and if there are no statutory obstacles, we will make it available to you. If you submitted the request electronically, the requested information shall be made available to you in a widely used electronic format according to the requirements of the GDPR, unless you expressly provided for otherwise.

- The Data Controller shall, without undue delay, but in any event within one month following the receipt of the request, inform the stakeholder about the measures determined in respect of their request to exercise their rights. If necessary – taking into account the complexity of the request and the number of requests – this deadline may be extended by two additional months. The stakeholder will be notified of any extension of the deadline by the Data Controller within one month after the request is received, indicating the reason for the extension. If the stakeholder submitted the request electronically, the requested information shall be made available in electronic format, unless the stakeholder expressly requested otherwise.
- If the Data Controller does not take action on the stakeholder’s request, the Data Controller shall inform him or her without delay and at the latest within one month of receipt of the request of the reasons for not taking action and on the possibility of lodging a complaint with a supervisory authority and seeking a judicial remedy.

The right to rectification

In accordance with the GDPR, you are authorized to have the Data Controller rectify your personal data that is inaccurate and needs clarification, without undue delay upon request. You are also authorized to request a supplementation to incomplete personal data.

Right to erasure and to be forgotten

On the basis of this right, you are authorized to have your personal data deleted upon request – without undue delay under the GDPR – if any of the following reasons applies:

- the personal data processed about you are no longer necessary in relation to the purposes for which they were collected or otherwise processed;
- you have withdrawn your consent on which the data processing is based, and there is no other legal ground for the processing;
- you object to the processing and there are no overriding legitimate grounds for the processing;
- the personal data have been unlawfully processed;
- the personal data have to be erased for compliance with a legal obligation in Union or Member State law to which the Data Controller is subject; or
- the personal data have been collected in relation to the offer of information society services.

If the data management is necessary for the following reasons included in the GDPR, it is not possible to delete or enforce the right to forget; thus, in particular:

- for exercising the right of freedom of expression and information;
- for compliance with a legal obligation - providing for processing of personal data - in Union or Member State law to which the Data Controller is subject;
- for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes, in so far as the right to erasure is likely to render impossible or seriously impair the achievement of the objectives of that processing; or
- shall be necessary for the establishment, exercise or defence of legal claims.

We will make reasonable efforts to delete all information disclosed to us unduly and shall ensure that such information will not be transferred to other parties, and will not be used by us either (for use in advertising or for any other purpose). Please let us know immediately if you notice that a child provided personal data about himself or herself, or in case a third person provided personal data about you. You can contact us through our contact details indicated above.

The right to restriction of processing

In accordance with the provisions of the GDPR, you are authorized to request the limitation of processing of your personal data if any of the following criteria occurs:

- you dispute the accuracy of the personal data managed about you, in which case the limitation applies to the time period that allows us to verify the personal information you consider inaccurate, incomplete;
- the processing is unlawful; however, you oppose the erasure of the personal data and request the restriction of their use instead;
- the Data Controller no longer needs the personal data for the purposes of the processing, but they are required by you for the establishment, exercise or defence of legal claims; or
- you have objected to processing; in this case such restriction shall be valid for a period until it is determined whether the legitimate grounds of the Data Controller override those of you.

Where data processing has been restricted under the above, such personal data shall, with the exception of storage, only be processed with your consent or for the establishment, exercise or defence of your legal claims or for the protection of the rights of another natural or legal person or for reasons of important public interest of the Union or of a Member State. You shall be informed by the Data Controller in advance, before the restriction of processing is lifted.

Notification obligation related to the correction or deletion of personal data or the limitation of data processing

The Data Controller shall inform each recipient of any rectification, erasure or data management restriction, whom or which the personal data have been disclosed to, unless this proves impossible or involves a disproportionate effort. At your request, we will inform you about these recipients.

The right to data portability

According to the GDPR, you shall have the right to receive the personal data concerning you, which you have provided to the Data Controller, in a structured, commonly used and machine-readable format and have the right to transmit those data to another data controller without hindrance from the Data Controller to which the personal data have been provided.

You can exercise the right to data portability in the following cases:

- data processing is based on a consent or a contract, and
- data processing takes place in an automated way.

When exercising the right to portability of data, you are authorized - if technically feasible - to request the direct transfer of personal data from the Data Controller to the data controller you specify.

The right to object

According to the GDPR, you shall have the right to object on grounds relating to your particular situation, at any time to the processing of your personal data based on a legitimate interest, including also profiling. In this case, the Data Controller will not further process the personal data unless it is proven that the data management is justified by compelling

legitimate reasons that take precedence over your interests, rights and freedoms or which are closely related to the presentation, validation or protection of legal claims.

The right to file a complaint addressed to the supervisory authority

You are authorized to lodge a complaint to the supervisory authority - in particular, in the European Member State of your habitual place of stay, place of work or the place of the alleged infringement - in case you believe that the processing of your personal data violates the GDPR regulation.

In Hungary, the competent supervisory authority is the following: Hungarian National Authority for Data Protection and Freedom of Information (<http://naih.hu>); H-1530 Budapest, P.O. Box: 5.; Telephone: +36-1-391-1400; Fax: +36-1-391-1410; E-mail: ugyfelszolgalat@naih.hu).

You are entitled to an effective judicial remedy against the legally binding decision brought in relation to you by the supervisory authority.

You are entitled to effective judicial remedy if the competent supervisory authority does not deal with the complaint or does not inform you of the procedural developments or the outcome of the complaint submitted within three months.

Proceedings against the supervisory authority should be brought before the courts of the Member State, where the supervisory authority is established.